



Aberlemno and District Community Council
Annual General Meeting
Thursday 1st June 2023, 7.00pm
Farnell Village Hall

	<p>In attendance: Community council members: Russell Bruce (RB), Isabelle Davies (ID), Lynn Bruce (LB), Jacqui Thornton (JT) Local councillors: Gavin Nicol (GN)</p> <p>Apologies: Police representatives: Inspector Grant McGaughay (GM), Sargeant Tracy Brown (TB), Councillor Jill Scott (JS), Councillor Chris Beattie (CB), Angus Council: Sandra Livingston (SL)</p>	
1	<p>Welcome, housekeeping, attendance and apologies</p> <p>Russell Bruce opened the meeting at 7.05pm, thanked all attendees for coming along and introduced the community council members and local councillors. Apologies were confirmed from the police representatives, Sandra Livingston and Councillors Jill Scott and Chris Beattie.</p>	
2	<p>Minutes from last Annual General Meeting</p> <p>As this is the first AGM for this community council, there were no previous minutes to approve.</p>	
3	<p>Chair's annual report</p> <p>See appendix 1. There were no questions from the floor.</p>	
4	<p>Secretary's annual report</p> <p>See appendix 2. There were no questions from the floor.</p>	
5	<p>Treasurer's annual report</p> <p>See appendix 3. There were no questions from the floor.</p>	
6	<p>Planning annual report</p> <p>See appendix 4. There were no questions from the floor.</p>	
7	<p>Demit of current office bearers / election of office bearers</p> <p>All community council office bearers stepped down from their positions in office. There were no nominations from the floor.</p> <p>All confirmed they were happy to continue in their current roles and were re-elected as follows:</p>	

	<ul style="list-style-type: none"> • Russell Bruce as Chair – proposed by Isabelle Davies and seconded by Lynn Bruce • Jacqui Thornton as Secretary – proposed by Russell Bruce and seconded by Isabelle Davies • Lynn Bruce as Treasurer – proposed by Russell Bruce and seconded by Jacqui Thornton • Isabelle Davies as Planning Contact – proposed by Russell Bruce and seconded by Lynn Bruce 	
8	<p>Questions From the Floor</p> <p>There were no further questions from anyone present at the meeting.</p>	
9	<p>Date of next meeting</p> <p>The date of the next meeting was confirmed as Thursday 6th June 2024 - venue to be confirmed.</p> <p>Russell Bruce thanked everyone for their attendance and closed the annual general meeting at 7.25pm.</p>	

DRAFT

Appendix 1 - Chair's annual report



Aberlemno and District Community Council Chair's AGM Report October 2022 to March 2023

Our Inaugural Meeting was held on 5th October 2022, reformed after a 3 year break, with 4 new Community Councillors. The roles of Office Bearers were voted upon – Chair, Treasurer, Secretary and Planning Contact.

We held an Office Bearers meeting on 12th October 2022 to discuss:

- Our Constitution and Standing Orders;
- Our Agenda format;
- Dates of Community Council Meetings inc AGM and locations until December 2023;
- Email Address for Community Council;
- Bank Account;
- Aberlemno Website;
- Leaflet Content for letterbox drop;
- Operational queries for Sandra Livingstone.

Meeting on 1st December 2022 – The change of name to 'Aberlemno and District Community Council' was discussed, no objections received.

Planning Reports from Angus Council to be added to Aberlemno.org website, on our own page. Any comments or objections to be made via Angus Council Planning. Other minuted items included Road Safety of which have been many discussions with the Police, Angus Council and our local Councillors.

Police Reports have been sent via email and if possible, were read out by the Police themselves. The local Councillors attended and answered many of the queries raised by the Public with information given that is relevant to our Community council area. The next meeting took place on 2nd February 2023 at Farnell SWI hall. I reiterated that we need some additional people to join us or just to give us a hand in the future for tasks such as leaflet drops.

The Community Council formed in October 2022 and a little progress has been made to inform Residents of our District (Leaflet drop and word of mouth.) We are here to provide a voice for residents between Angus Council, Police, local Councillors and any other relevant bodies.

Our Accounts have been brought up to date for 2022 – 2023 and Audited – grant for 2023 – 2024 can now be applied for.

So, I would like to thank members of the Public, my other colleagues on the Community Council, Police and local Councillors for their work and support over the last 6 months. I am looking forward to the next year and hopefully make progress, in some of the topics listed above.

Russell Bruce
Chair, Aberlemno and District Community Council



Aberlemno and District Community Council Secretary’s AGM Report 2022/3

Since taking the role of Secretary for Aberlemno and District community council, I have undertaken the following key activities:

Communication:

- Produced and organised printing for the leaflets distributed to all residents of our community council district.
- Set up the aberlemnocc@yahoo.com mailbox.
- Totally redesigned the Aberlemno.org website to make it more intuitive to navigate and to include a page for the community council.
- This includes information about the community council, its members, meeting minutes and agendas as well as the planning reports.
- Alongside this I created a community information page on which I disseminate key information received from Angus Council and other sources such as the weekly Voluntary Action Angus bulletins. Other key information has included the kerbside Recycling Service Survey, Angus rural mobility hub plans and consultation response, volunteering opportunities, cost of living roadshows and live better longer events.
- The community information messages are also posted on the Aberlemno Facebook page.

Community Council Meetings:

- Organised the agenda and produced the minutes for the four CC meetings to date, inviting our local councillors, police representatives, Angus Council representatives and publishing the details on the website, Facebook and Farnell and Aberlemno village noticeboards.
- Prepared and published the details for the proposal of a special meeting to discuss the SSEN overhead line upgrades, coordinating the responses to ensure there are sufficient numbers to warrant holding this meeting.

Correspondence:

- Daily checks on the e mail account, responding to queries and disseminating information as appropriate through the website and Facebook.

Jacqui Thornton
Secretary, Aberlemno and District Community Council

Appendix 3 – Treasurer’s annual report



Aberlemno and District Community Council Treasurer’s AGM Report 2022/3

April 2022 – end March 2023

This report covers the period from October 2022 to end March 2023 only.

As the Treasurer for Aberlemno and District Community Council (CC), I have achieved the following in this short period of time since conception:

- Opening and running a Royal Bank of Scotland Account for the duties of our CC.
- Received Grants from Angus Council of £375 (restricted funds – to be used for day to day running of the CC) and £516.60 (unrestricted funds – to be used to purchase items or services, to improve the lives of residents that our District covers).
- Information has been given regarding small donations from unrestricted funds, for groups that applied. As of this date, no requests or emails have been received.
- Paid all Invoices that have been received in a timely manner.
- End of year Accounts were prepared, Audited and sent to Angus Council for checking.

Thank you to the residents, Auditor Vicky Hepburn and my other Colleagues on the Community Council for all their help and advice and I look forward to our continued working relationship in 2023/24.

Lynn Bruce
Treasurer, Aberlemno and District Community Council 2022/23.

Statement for Financial Year April 2022 – March 2023

	£'s
Starting Balance	0.00
Income:	
Grant from Angus Council (Restricted)	375.00
Grant from last Community Council (Unrestricted)	516.69
Income Total	891.69 ✓
Expenditure:	
Restricted Funds:	
Stationery	181.72
Meeting Venue Hire	84.50
Leaflet Printing	36.54
Mileage	66.15
Unrestricted Funds:	
Postage	9.78
Housekeeping	14.00
Total Expenditure	392.69 ✓
Balance carried forward to 1 st April 2023	499.00 ✓

Prepared by: L. J. C.

Date: 31st March 2023

Lynnette C Patch (Treasurer)

Auditors Certificate

I have examined the books and records of the Aberlemno and District Community Council for the period 1st April 2022 to 31 March 2023. I have found the above statement to be correct and all expenses accounted for.

Signed by: Vicki Hepburn

Date: 11th April 2023



**Aberlemno and District
Community Council
Planning Contact’s AGM Report
2022/3**

Actions

Responded to Planning Applications on weekly list

Responded to queries raised - length of time roadworks in place in Aberlemno

Attended Consultation on Energy Hub in Brechin (April)

Attended training session for Community Council Planning Contacts (April)

Attended SSEN presentation (May) and followed up with informing as many local residents as possible - ongoing

Isabelle Davies

Planning Contact, Aberlemno and District Community Council

DRAFT